CELL PHONE POLICY AND PERMISSION FORM

We understand that families may want their children to carry cell phones to and from school. However, during the school day, cell phones cause a distraction to the learning environment. Therefore, once students arrive at school, cell phones must be turned off and put away (unless a staff member has given special permission for use of a cell phone to complete an academic task).

The school does not take liability for theft or damage of personal electronic devices.

If a parent/guardian believes their child needs to have a cell phone at school, the following guidelines will be enforced:

- The parent or guardian and student will read, sign and return the cell phone permission form before the student brings the phone to school. A student violating this policy without a signed form on file will be subject to the same consequences listed below.
- The student will turn off power on the cell phone during the school day and keep the phone put away all day. The cell phone may be used after dismissal, unless the student is attending after school/SUN programming.
- The school will not be responsible for and will not investigate lost or stolen cell phones.

Violation of these guidelines will result in the following:

1st offense: Confiscation of the cell phone until the end of the day – student will need to sign phone out in the Main Office.

2nd offense: Confiscation of the cell phone until a parent or guardian comes to the Main Office to claim it.

3rd offense: Confiscation of the cell phone and an administrative conference with parent or guardian.

Please sign the form below, clip it out, and return it to the school office or teacher.

Student: _____ **Teacher:** _____

☐ I have reviewed these rules with my student and we agree to comply.

_____ has my permission to bring a cell phone to school. He/She understands the rules listed above.

☐ I am not planning on sending a cell phone to school with my child this year.

Parent or Guardian Signature _____

Student Signature _____ **Date** _____

6/14/2018